



## Friends of the Bythams School (FOBS)

### Minutes of the November 2020 Committee Meeting

Meeting date: 26/11/2020, 6.30pm

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#### Present

Jo Haywood (Chair), Rachael Jackson (Vice Chair), James Rees (Treasurer), Mel Burke, Matt Dutton

**Apologies:** Debbie Shepherd, Marie Marshall

**Financial review:** JR updated the group with the latest accounts.

Current bank balance £2846.63	
<b>Income</b>	<b>Expenditure</b>
£104.50 (Mother's day flower stall)	£2,000 Contribution to Squirrels garden refurb
£115.00 Donations for Mr Clarke	£300 Year 6 leaving gifts
	£250 School Christmas Decorations

MB Raised concerns about the cost of the Squirrels' garden refurb. JH explained that the project had been completed over the summer holiday and that FOBS were not approached for financial support until after it had been completed. JH explained that the FOBS donation made up less than half of total costs of the project.

JH also explained the donation for new Christmas Decorations for the school.

MB and JH agreed there was a need to limit future expenditure until funds can be recouped.

#### Committee update – Vacant secretary role

JH asked for ideas / suggestions re a secretary role and voiced concerns about needing support with meetings / minutes / admin. All agreed it was difficult to find willing volunteers, no solution reached.

#### Mr Clarke's leaving gift

JH said we had been delighted with number of contributions for Mr Clarke's leaving do. Envelopes still being submitted and donations directly to bank account. Final count will be done on Monday 30<sup>th</sup> November when all envelopes are received. JH asked for ideas for an appropriate gift.

#### Christmas Fundraising

JH talked about the Christmas prize draw which launches on 1<sup>st</sup> December and thanked to Sam at the Community Shop for her help and support, as well as local businesses for their donations. JH asked all to persuade friends and family to take part.

MB suggested leaflets could be circulated in the village, but JH felt current level of promotion (Facebook, Community Shop, Parentmail, Whatsapp and the Glenside News article) was appropriate for current resource levels.

## **2021 Fundraising**

JH suggested setting a fundraising target with a 'totaliser' so that there was a visible goal, and the children could get actively involved with ideas. MD had also previously suggested a competition to encourage children to come up with fundraising ideas.

JR suggested a community fundraising idea – asking local people to contribute a small amount per month by standing order. In the future COVID-allowing, this could be developed to include a community award and award ceremony.

**\*Action:** JR to look into options for setting this up in 2021, JH offered to help with comms / materials.

JH and RJ also discussed a Uniform sale for second hand Bytham's uniforms. MB explained previous challenges with this approach. JH suggested an online shop could be possible. RJ said she would be happy to store donated clothes.

**\*Action:** JH and RJ to investigate options re uniform shop

JH suggested working with the Community Shop more in 2021 and discussed the idea of a Christmas Craft fair at the village hall.

JH asked JR for assistance with investigating the set up of a FOBS Paypal account for future 'online' fundraisers, as reduced fees apply for charities.

**\*Action:** JR and JH to investigate PayPal account options and discuss