



**Minutes of an Open Meeting of the  
Friends of the Bythams School (FOBS)  
Zoom from locations in the United Kingdom  
Tuesday 4 May from 5.30 to 6.05pm**

<b>Attendees:</b>	Jo Haywood (Chair), James Rees (Treasurer), Debbie Shepherd (Acting Head Teacher, the Bythams School), Beth Anderson-Smith, Louise Parr, Sarah Morgan	
<b>Apologies:</b>	Rachael Jackson (Vice Chair), Mel Burke, Matthew Dutton, Rachael Barratt, Sharron Woodward, Samantha Bone	
<b>Item</b>		<b>Presenter</b>
1.	<b>Welcome</b>	JH
2.	<p><b>Financial Review</b></p> <p>The Treasurer summarised income and expenditure since the last meeting:</p> <p>Cash - £4988. 36, plus £30.00 float money.</p> <p>Expenditure - £69.00 Parentkind membership and £517.37 gifts for former Head teacher.</p> <p>Income – £392.00 from Christmas prize draw (no running costs), £70.00 Xmas jumper day, £121.00 from nativity photos, £518.50 collection for former Head Teacher’s leaving gift.</p>	<p>JR</p> <p>JH</p>
3.	<p><b>School Wish List</b></p> <p>The school would like outside seating for the school allotment, so pupils and teachers could use the area for outdoor learning and recreation, with associated benefits for emotional well-being.</p> <p>When COVID restrictions permit, the school will also be planning trips for pupils again and are hoping to have a Year 6 end of year trip.</p>	DS

5.	<p><b>Committee Changes</b></p> <p>The Chair confirmed that she was stepping down. There was discussion around whether the Chair role could be a shared. The group acknowledged that a number of key FOBS members were leaving this year and that FOBS needed to build support going forward through their activities. DS suggested having a FOBS representative for each class.</p>	<p>JH</p> <p>All</p>
4.	<p><b>Future Fundraising / Events</b></p> <p>Government guidelines currently restrict access to the school to essential visitors if social distancing restrictions are lifted on 21 June this could change. There was support for an end of year event in July that could be organised at short notice, and/or a start of year social event in September involving the new Head Teacher.</p>	<p>DS</p> <p>All</p>
6.	<p><b>2020 General Meeting</b></p> <p>The 2020 General Meeting did not take place in September 2020 due to COVID-19. The association planned to hold a General Meeting as soon as possible.</p> <p>The next General Meeting was due to take place in September 2021.</p>	<p>SM</p>
7.	<p><b>A.O.B.</b></p>	<p>All</p>

### Actions

- **DS:** School awaiting two benches they have ordered and paid for through a private donation, if these are suitable school will approach FOBS for funding for benches.
- **DS:** Update FOBS as restrictions change
- **SM:** Organise 2020 General Meeting
- **School / FOBS:** Send out communication/newsletter to parents, carers and guardians inviting FOBS class representative and committee nominations for 2021 General Meeting.