



02 February 2021

Dear Parents and carers,

PROCEDURE FOR CLOSURE OF SCHOOL DUE TO INCLEMENT WEATHER

I would like to confirm the procedure that will be followed should we need to close the school due to inclement weather conditions such as snow, ice or flooding.

The school will consider both road and school site safety for the pupils. Additionally we have a duty of care to staff, some of whom live a considerable distance from the school. We will endeavour to communicate decisions to close the school by 7:15 am.

The following will be actioned in the event of a school closure:

- An announcement will be put on the school website.
- A text and email will be sent to all parents via Parentmail. Please note that on these occasions Parentmail can be overloaded causing a delay in the messages reaching you.
- We will contact Lincolnshire County Council who will advise of any school closures. You can view this on their website:
<https://www.lincolnshire.gov.uk/schools-and-education/school-closures/>
- A notice will be placed on the FOBS Facebook page.
- A notice will be placed on LincsFM website:
<https://planetradio.co.uk/lincs-fm/station/on-air/school-closures-across-lincolnshire-and-newark/>
- Before/After School Club will be informed.

We would also be grateful if parents could tier the information down to other parents, to help ensure that the message reaches everyone.

Parents should assume that the school is open, unless the above communication has been actioned.

I do appreciate the difficulties that any uncertainty can present to parents, however we will try to ensure that you are made aware of any school closure in good time to allow for alternative provision to be made for your child/children. Please be assured that any decision regarding school closure will be considered fully.

Kind regards,

Debbie Shepherd
Acting Headteacher